

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Tuesday, June 4, 2002

**Seminar Room, Fort Vermilion School Division Central Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor (left at 4:03 p.m.)
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor (entered at 12:57 p.m. and left at 4:12 p.m.)
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Operational Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, June 4, 2002, in the Seminar Room of the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 12:53 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda

Changes were made to the agenda.

2. b) Adoption of Agenda

MOTION 02-388 **MOVED** by Councillor Wieler

That the agenda be adopted as amended by adding:

The Committee of the Whole agenda as follows:

- 4a) Feasibility Study – La Crete Water and Sewer System
- 4b) Heated Truck Fill Pad - La Crete Water Plant
- 4c) Sewer Main Extension – Fort Vermilion
- 4d) Composting at Fort Vermilion and La Crete Transfer Station
- 7a) Road Eligibility PW019 “Cleared and Grubbed”
- 9a) Alberta Children’s Services Alberta Response Model
- 10a) Bylaw 312/02 – Fee Schedule for Services
- 10b) Policy ADM035 – Employee Training Program
- 10c) Corporate Review Terms of Reference
- 10d) Energize Workshop
- 10e) Electoral Boundaries Review
- 10f) Councillor Representation on Society Boards Funded by the MD
- 10g) Municipal Affairs – Sandra Dohei Visit
- 10h) 2001 Annual Audited Financial Statements
- 10i) Citizen Satisfaction Survey Results
- 10j) Action List of Council Motions
- 11a) New Administration Office Location
- 11b) New Fort Vermilion Shop Cost Comparison
- 11c) Construction and Rehabilitation Program Priorities
- 11d) 94th Avenue La Crete – Posted Speed and Paving Request
- 11e) July Meeting Dates

CARRIED

DELEGATIONS: **5. a) Diseased Bison Issue**

Reeve Neufeld welcomed Ed Coulthard, Warden Servicers and Ecosystem Manager, Don Aubrey, Senior Policy Advisor for Wood Buffalo National Park, and Dr. Gerald Hauer, Veterinarian with Alberta Agriculture, Food and Rural Development to the meeting at 12:53 p.m.

Councillor Nanooch entered the meeting at 12:57 p.m.

The delegation made a presentation on the diseased bison in the Wood Buffalo National Park. There are currently 3500 – 4000 bison in

the Park. The MD Council will be part of the decision making process as a stakeholder when decisions are made on what to do about the diseased bison.

The East Point to Garden River winter road is on hold. Upgrading of the road to Garden River was discussed. The bison anthrax issue is being monitored.

The Park Management Plan from 1984 will be reviewed. No definite date has been established yet but the review will probably start this fall. The MD will be informed when the review will take place. The review itself will probably take about two years to complete.

Reeve Neufeld thanked the delegation, who then left the Council table at 1:29 p.m.

Reeve Neufeld turned the Chair over to Councillor Nanooch.

UTILITY

SERVICES:

(Councillor Nanooch)

4. b) Heated Truck Fill Pad La Crete Water Plant

MOTION 02-389 **MOVED** by Councillor Wieler

That the municipality proceed with the stand alone heated truckfill pad in the Hamlet of La Crete; funding in the amount of \$79,520 to come from 06-41-40-01, Water System Upgrade – La Crete.

CARRIED

4. a) Feasibility Study – La Crete Water and Sewer System

MOTION 02-390 **MOVED** by Councillor Wieler

That a feasibility study be conducted to a maximum of \$20,000 (funded out of the operating fund 02-41-40-223 Engineering), and a report with recommendations be presented to Council based on the results of the study.

CARRIED

4. c) **Sewer Main Extension – Fort Vermilion**

MOTION 02-391 **MOVED** by Councillor Newman
Requires two-thirds majority vote

That the Capital Budget be amended by adding the following project:

Project Number	Project Name	Amount	Funded from
6-42-30-03	Fort Vermilion Sewer Main Extension	\$103,000	General Capital Reserve

That the ratepayers affected by the above project be levied a local improvement for the proposed sewer main extension on Plan Number 2938 RS, Block 2, Lot 2, 3, 4, 5, 6, 7, 8, 18, 19, 20, 21, 22, 23 and 24 in the hamlet of Fort Vermilion be notified in accordance with the Municipal Government Act.

That 30% of the total project be charged back to the aforementioned property owners on a per lot basis over a ten-year term.

CARRIED

4. d) **Composting at Fort Vermilion and La Crete
Transfer Station**

MOTION 02-392 **MOVED** by Councillor Newman

That pile composting be established at the Fort Vermilion Waste Transfer Station and composting in a bin be established at the La Crete Waste Transfer Station on a one year trial basis.

CARRIED

Councillor Nanooch turned the Chair back to Reeve Neufeld.

The meeting was recessed at 2:04 p.m.

The meeting was reconvened at 2:13 p.m.

Reeve Neufeld turned the Chair over to Councillor Thiessen.

AGRICULTURAL

SERVICES: 7. a) **Road Eligibility PW019 “Cleared and Grubbed”**

(Councillor Thiessen)

MOTION 02-393 **MOVED** by Councillor Newman

That Policy PW019, Road Construction Eligibility and Prioritization be amended as attached.

CARRIED

Councillor Thiessen turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Sarapuk.

COMMUNITY

SERVICES: 9. a) **Alberta Children’s Services Alberta Response Model**

(Councillor Sarapuk)

MOTION 02-394 **MOVED** by Councillor Wieler

That the Alberta Children’s Services Alberta Response Model be accepted as information.

CARRIED

Councillor Sarapuk turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Kulscar.

ADMINISTRATIVE,

COUNCIL,

PERSONNEL: 10. a) **Bylaw 312/02 – Fee Schedule for Services**

(Councillor Kulscar)

MOTION 02-395 **MOVED** by Councillor Newman

That administration draft a policy on equipment use and bring it forward for Council review.

CARRIED

MOTION 02-396 **MOVED** by Councillor Wieler
Bylaw 312/02
First Reading

That first reading be given to Bylaw 312/02 being a bylaw to establish a fee schedule for services provided by the municipality.

CARRIED

MOTION 02-397 **MOVED** by Councillor Wieler
Bylaw 312/02
Second Reading

That second reading be given to Bylaw 312/02 being a bylaw to establish a fee schedule for services provided by the municipality.

CARRIED

MOTION 02-398 **MOVED** by Councillor Peters

That consideration be given to go to third reading of Bylaw 312/02, being a bylaw to establish a fee schedule for services provided by the municipality.

CARRIED UNANIMOUSLY

MOTION 02-399 **MOVED** by Councillor Thiessen
Bylaw 312/02
Third Reading

That third reading be given to Bylaw 312/02 being a bylaw to establish a fee schedule for services provided by the municipality.

CARRIED

10. b) **Policy ADM035 – Employee Training Program**

MOTION 02-400 **MOVED** by Councillor Thiessen

That Policy ADM035 – Employee Training Program be adopted as amended and attached.

CARRIED

10. c) **Corporate Review Terms of Reference**

MOTION 02-401 **MOVED** by Councillor Wieler

That the Terms of Reference for the Corporate Review, as recommended by the Task Force, be adopted as amended.

CARRIED

MOTION 02-402 **MOVED** by Councillor Bateman

That HR Group Management Consultants be invited to perform a Corporate Review for the M.D. of Mackenzie.

CARRIED

MOTION 02-403 **MOVED** by Councillor Newman

That administration find a number of firms to tender for a detailed review of the road maintenance procedures (winter/summer grading, gravelling, sanding) including benchmarks with other municipalities.

DEFEATED

10. d) **Energize Workshop**

MOTION 02-404 **MOVED** by Councillor Bateman

That Jacquie Batemen of Zama be nominated for the Recreation Volunteer Recognition Award.

CARRIED

10. e) **Electoral Boundaries Review**

MOTION 02-405 **MOVED** by Councillor Peters

That the Reeve and Deputy Reeve be authorized to make a presentation at the Alberta Electoral Boundaries Commission's public hearing on June 27, 2002 in Peace River.

CARRIED

10. f) **Councillor Representation on Society Boards
Funded by the MD**

MOTION 02-406 **MOVED** by Councillor Wieler

That the documentation on Councillor representation on Society Boards funded by the MD of Mackenzie be received as information.

CARRIED

10. g) **Municipal Affairs – Sandra Dohei Visit**

MOTION 02-407 **MOVED** by Councillor Thiessen

That the documentation on Sandra Dohei's visit be received as information.

CARRIED

10. h) **2001 Annual Audited Financial Statements**

MOTION 02-408 **MOVED** by Councillor Peters

That the 2001 annual audited financial statements be adopted as presented.

CARRIED

10. i) **Citizen Satisfaction Survey Results**

MOTION 02-409 **MOVED** by Councillor Wieler

That the Citizen Satisfaction Survey results be received as information.

CARRIED

10. j) **Action List of Council Motions**

MOTION 02-410 **MOVED** by Councillor Peters

That the Action List on Council motions be accepted as information.

CARRIED

Councillor Kulscar turned the Chair back to Reeve Neufeld.

The meeting was recessed at 3:24 p.m.

The meeting was reconvened at 3:34 p.m.

Reeve Neufeld turned the Chair over to Councillor Newman.

**OPERATIONAL
SERVICES:**

(Councillor Newman)

11. a) **New Administration Office Location**

MOTION 02-411 **MOVED** by Councillor Kulscar

That Lot 2, Plan 852 1615 and Lot 13, Plan 962 0389 be accepted as the most suitable site for the new administration building.

CARRIED

11. b) **New Fort Vermilion Shop Cost Comparison**

MOTION 02-412 **MOVED** by Councillor Bateman

That the decision on the purchase of the Fort Vermilion Shop be tabled and that arrangement be made for a tour of the Alberta Transportation Shop for the next day meeting in Fort Vermilion.

DEFEATED

MOTION 02-413 **MOVED** by Councillor Kulscar
Two-thirds majority vote

That the MD of Mackenzie purchase the Alberta Transportation Shop in Fort Vermilion, as recommended by the Maintenance Task Force at the May 22 Council meeting, for a purchase cost of \$145,000 to be allocated from General Capital Reserves.

CARRIED

11. c) **Construction and Rehabilitation Program Priorities**

MOTION 02-414 **MOVED** by Councillor Bateman

That the documentation on the construction and rehabilitation program priorities be accepted as information.

CARRIED

11. d) **94th Avenue La Crete – Posted Speed and Paving Request**

MOTION 02-415 **MOVED** by Councillor Bateman

That the documentation for posted speed and paving on 94th Avenue in La Crete be received as information.

CARRIED

Councillor Newman turned the Chair back to Reeve Neufeld.

11. e) **July Council Meeting Dates**

MOTION 02-416 **MOVED** by Councillor Bateman

That the July 16, 2002 Council meeting be moved to July 23, 2002 in High Level.

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the May 22, 2002
Committee of the Whole Meeting**

MOTION 02-417 **MOVED** by Councillor Wieler

That the minutes of the May 22, 2002 Committee of the Whole meeting be adopted as presented.

CARRIED

3. b) **Minutes of the May 22, 2002
Regular Council Meeting**

MOTION 02-418 **MOVED** by Councillor Wieler

That the minutes of the May 22, 2002 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a)

There were no items under this heading.

**PUBLIC
HEARINGS:**

6. a)

There were no items under this heading.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors reported on Committees as follows:

Deputy Reeve Sarapuk reported no meetings.
Councillor Driedger reported on the Mackenzie Housing Management Board.

Councillor Peters reported on the Fire Services Task Force and Agricultural Service Board.

Councillor Nanooch reported on Regional Economic Development Initiative.

Councillor Bateman reported no meetings.

Councillor Wieler reported on Regional Economic Development Initiative and the Development Task Force.

Councillor Bateman left the meeting at 4:03 p.m.

Councillor Newman reported on the Agricultural Service Board and the Corporate Review Terms of Reference Task Force.

Councillor Kulscar reported on the Corporate Review Terms of Reference Task Force and the Fire Services Task Force.

Councillor Thiessen reported on the Fire Services Task Force and the Hay-Zama Committee.

Reeve Neufeld reported on the Corporate Review Terms of Reference Task Force and the Development Task Force.

MOTION 02-419 **MOVED** by Councillor Peters

That the Council Committee reports be accepted as presented.

CARRIED

7. b) **CAO Report**

Harvey Prockiw presented a written report.

Councillor Nanooch left the meeting at 4:12 p.m.

MOTION 02-420 **MOVED** by Councillor Peters

That the Chief Administrative Officer's report be accepted as presented.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) **Bylaw 318/02 – Road Allowance Closure
Adjacent to south boundary of
SE 14-105-15-W5M**

MOTION 02-421
Bylaw 318/02
First Reading

MOVED by Councillor Newman

That first reading be given to Bylaw 318/02 being a bylaw for the Closure of Road Allowance adjacent to the South Boundary of SE 14-105-16-W5M.

CARRIED

8. b) **Bylaw 319/01 – Off-site Levy**

MOTION 02-422
Bylaw 319/01
First Reading

MOVED by Councillor Wieler

That first reading be given to Bylaw 319/02 being a bylaw for the imposition of an offsite levy.

CARRIED

MOTION 02-423
Bylaw 319/01
Second Reading

MOVED by Councillor Peters

That second reading be given to Bylaw 319/02 being a bylaw for the imposition of an offsite levy.

CARRIED

MOTION 02-424

MOVED by Councillor Newman

That consideration be given to go to third reading of Bylaw 319/02 being a bylaw for the imposition of an offsite levy.

CARRIED not unanimously

**PROTECTIVE
SERVICES:**

9. a)

There were no items under this heading.

**AGRICULTURAL
SERVICES:**

10. a) Road Eligibility PW019 "Cleared and Grubbed"

This item was already dealt with under 7(a).

**CORPORATE
SERVICES:**

**11. a) Bylaw 310/02 - 2002 Local Improvement Bylaw for
100 Street Road Improvement in La Crete**

MOTION 02-425
Bylaw 310/02
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 310/02, being local improvement bylaw for 100 Street Road improvement in La Crete.

CARRIED

MOTION 02-426
Bylaw 310/02
Third Reading

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 310/02, being local improvement bylaw for 100 Street Road improvement in La Crete.

CARRIED

11. b) 2002 Municipal Sponsorship Program

MOTION 02-427

MOVED by Councillor Kulscar

That the 2002 Municipal Sponsorship program projects be as follows:

1. Preparation of a Master Plan for the Mackenzie Regional Landfill Authority. Estimated cost is in the amount of \$100,000.
2. Installation of a wildlife fence at the Mackenzie Regional Landfill. Estimated cost is in the amount of \$70,000.

The contribution towards the above projects would be as follows:

Municipal District of Mackenzie	\$100,000
Town of High Level	\$ 55,000
Town of Rainbow Lake	<u>\$ 15,000</u>
Total	\$170,000

3. The remaining \$79,550 goes towards the purchase of a new rescue unit for Fort Vermilion Fire & Rescue.

CARRIED

11. c) **Appointment of Auditors**

MOTION 02-428 **MOVED** by Deputy Reeve Sarapuk

That Administration negotiate a three-year contract with Ernst &Young and bring the contract to Council for approval.

CARRIED

11. d) **Elected Officials Symposium – Health Communities**

MOTION 02-429 **MOVED** by Councillor Newman

That the documentation on the Elected Officials Symposium – Health Communities, be received as information.

CARRIED

11. e) **Bylaw 312/02 – Fee Schedule for Services**

This item was already dealt with under section 10(a).

11. f) **Policy ADM035 – Employee Training Program**

This item was already dealt with under section 10(b).

11. g) **Corporate Review Terms of Reference**

This item was already dealt with under section 10(c).

11. h) **Energize Conference**

This item was already dealt with under section 10(d).

11. i) **Electoral Boundaries Review**

This item was already dealt with under section 10(e).

**OPERATIONAL
SERVICES:**

12. a) **Bylaw 298/02 – To provide for Grass Cutting On
Boulevards within the Hamlets of Fort Vermilion,
La Crete and Zama**

MOTION 02-430
Bylaw 298/02
First Reading

MOVED by Councillor Thiessen

That first reading be given to Bylaw 298/02, to provide for grass cutting on boulevards within the Hamlets of Fort Vermilion, La Crete and Zama.

CARRIED

MOTION 02-431
Bylaw 298/02
Second Reading

MOVED by Councillor Kulscar

That second reading be given to Bylaw 298/02, to provide for grass cutting on boulevard within the Hamlets of Fort Vermilion, La Crete and Zama.

CARRIED

MOTION 02-432

MOVED by Councillor Newman

That consideration be given to go to third reading of Bylaw 298/02, to provide for grass cutting on boulevards within the Hamlets of Fort Vermilion, La Crete and Zama.

CARRIED UNANIMOUSLY

MOTION 02-433
Bylaw 298/02
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 298/02, to provide for grass cutting on boulevards within the Hamlets of Fort Vermilion, La Crete and Zama.

CARRIED

12. b) New Administration Office

MOTION 02-434 **MOVED** by Councillor Newman

That Permasteel Construction Ltd. be retained to proceed with the Preliminary Design Phase of the MD Administration Office.

CARRIED

12. c) La Crete 100th Street Sidewalk

MOTION 02-435 **MOVED** by Councillor Thiessen

That the 100 Street construction project in La Crete be adjusted to reflect the following items:

- a) Traffic control lights at the intersection of 100 street and 98 Avenue are not to be installed as part of the current project.
- b) Conduits to allow for wiring for traffic control lights and pedestrian crossings, to be installed at required street intersections with 100 Street.
- c) The existing asphalt concrete pavement is to be pulverized and incorporated as part of the base for 100 street construction.
- d) The sidewalk is to be an 8 foot wide paved sidewalk placed on the west side of 100 Street. This sidewalk is to extend from the south boundary of the work (176 meters south of 94 Avenue) to 109 Avenue.
- e) The storm sewer in the south ditch be extended on 109 Avenue to a point about 1,200 metres east of 100 Street.

CARRIED

12. d) Street Lighting Prioritization

MOTION 02-436 **MOVED** by Councillor Driedger

That street lighting improvements be completed in the hamlet of Zama with the remaining 2002 budgeted funds to be used to upgrade street lighting in the Hamlet of Fort Vermilion.

CARRIED

12. e) **Grader Contract Extension**

MOTION 02-437 **MOVED** by Councillor Driedger

That the Tompkins and High Level Grader Contracts be extended for two months from June 30, 2002 to expire on August 31, 2002.

CARRIED

12. f) **Alberta Transportation, Gravel Mining Request, River Road**

MOTION 02-438 **MOVED** by Councillor Newman

That Alberta Transportation's request for authorization to mine the forced road allowance between SW20-108-13-W5M and NW20-108-13-W5M be received as information.

CARRIED

12. g) **Bylaw 292/02 Water Rationing**

MOTION 02-439 **MOVED** by Deputy Reeve Sarapuk

Bylaw 292/02
Second Reading

That second reading be given to Bylaw 292/02 being a water-rationing bylaw.

CARRIED

MOTION 02-440 **MOVED** by Councillor Peters

Bylaw 292/02
Third Reading

That third reading be given to Bylaw 292/02 being a water rationing bylaw.

CARRIED

12. h) **New Administration Office Location**

This item was already dealt with under section 11(a).

12. i) **Feasibility Study – La Crete Water and Sewer System**

This item was already dealt with under section 4(a).

12. j) **Sewer Main Extension – Fort Vermilion**

This item was already dealt with under section 4(c).

MOTION 02-441 **MOVED** by Councillor Kulscar

That consideration be given to go in camera at 5:00 p.m. to discuss issues under the Freedom of Information and Protection of Privacy Act, Section 18 of the Alberta Regulation 200/95.

CARRIED

**IN CAMERA
SESSIONS:**

13. a) **Quarterly Insurance Claims Report**

MOTION 02-442 **MOVED** by Councillor Newman

That Council come out of camera at 5:06 p.m.

CARRIED

ADJOURNMENT: 14. a) **Adjournment**

MOTION 02-443 **MOVED** by Councillor Thiessen

That the meeting be adjourned at 5:06 p.m.

CARRIED

These minutes were adopted this 18 day of June, 2002.

Signature on file
Bill Neufeld, Reeve

Signature on file
Eva Schmidt, Executive Assistant